

# POSTLING PARISH COUNCIL

postlingpc@aol.co.uk | www.postlingpc.co.uk

## Minutes of Postling Parish Council meeting scheduled for Wednesday 25 March 2020 at 6.30pm in Postling Village Hall

*Please note: Due to the Coronavirus situation, this meeting was not held in person. Following guidance from KALC (Kent Association of Local Councils) and NALC (National Association of Local Councils) on protocol for making decisions by email, Agenda notes were circulated to councillors who responded by email to the clerk to matters for consideration under items 7c, 9 and 12.*

1. Meeting not held, therefore attendance and apologies for absence not recorded.
2. There were no declarations of interest on Agenda items.
3. Acceptance of Minutes of meeting held on 29 January 2020 deferred to next meeting.
4. Matters arising from Minutes of previous meeting - none.
5. Planning Applications received since the last meeting, circulated to Councillors for comments, the outcomes of those deliberations, and to consider any further applications received since this agenda was published:
  - a. **Y19/1258/FH Postling Lodge, Farthing Common**  
Retrospective planning permission for a grounds maintenance building and entrance gate accessed from Loughborough Lane at Postling Lodge.  
PPC Objection. Awaiting decision from F&HDC.
  - b. **Y19/0257/FH Otterpool Park development**  
Responses from F&HDC Planning Officer are available on the F&HDC website.
  - c. **Y18/1300/FH Pent Farm, Pilgrims Way, Postling CT21 4EY**  
Reserved matters application for the erection of a permanent agricultural dwelling being details pursuant to outline application Y17/0650/SH (details relating to landscaping, scale, appearance and layout) and Y17/1621/SH Pent Farm, Pilgrims Way, Postling CT21 4EY  
Erection of a dwelling being details pursuant to outline planning permission Y17/0650/SH (details relating to layout, scale, appearance, means of access, and landscaping), together with discharging planning conditions 4, 5, 6, 7, 8, 9 and 10.  
PPC No Objection. To Planning Committee on 24 March (postponed)
  - d. **Y17/1417/SH Postling Lodge, Farthing Common**  
Tree clearing to access onto Loughborough Lane: Replanting is expected in early 2020.
  - e. **Y19/0035/NMA Barndale, Sandling Road Lyminge CT18 8DX**  
Non-material amendment for an additional window. Awaiting decision from F&HDC.
  - f. **Y20/0003/FH 2 Church Villas, Pilgrims Way, Postling CT21 4EY**  
Felling of 4 Leylandi trees situated in a conservation area followed by the replanting of Beech or Birch.  
F&HDC Granted  
- Query made to case officer at F&HDC as to why the parish council was not informed. Response stated delays were caused by their new system therefore no publicity on this occasion. Assurance was given that this was a one-off.
6. Highways
  - a. Roadworks notifications received from KCC since last meeting:

16.03.2020	Beachborough	Up to 7 days closure for carriageway repairs
25.03.2020	Beachborough, Newington	1 day closure for gully cleansing
5.03.2020	Stone Street, Stanford	Up to 7 days closure due to flooding
26.02.2020	Staple Lane, Postling	2 days closure for carriageway surfacing
22.02.2020	Sandling Road, Postling	Overnight Road Closure for telecoms work

Chairman Frank Hobbs

Parish Clerk/RFO Clare Hamilton | 14a Elmstead Place, Folkestone CT20 1QU | 01303 257321 / 07890 248601

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27.01.2020      A20 Main Road, Sellindge      Temporary Overnight Road Closure for detailed bridge inspection

- b. Highways faults reported to KCC since last meeting:
- |        |               |                     |   |
|--------|---------------|---------------------|---|
| 473562 | Beachborough  | Multiple potholes   | Repairs actioned 16 March   |
| 497676 | Sandling Road | Potholes            | Between Staple Lane and Cuckoo Lane   |
| 498125 | Sandling Road | Potholes            | Between Staple Lane and Cuckoo Lane   |
| 474029 | The Street    | Blocked drain/gully | Chairman to hold meeting with Highways representative re. flooding and potholes |
| 498128 | The Street    | Potholes            | Repairs complete  |

c. Fault reporting

Parishioners are encouraged to join Councillors in reporting Highways faults at <https://webapps.kent.gov.uk/KCC.KHSFaultsGIS.Web.Sites.Public/SelectSearchMethod.aspx>

## 7. Finance

- a. Balance of account at 25 March 2020: £ 5,684.24

b. To note Payments and Receipts since last meeting:

Clerk's travel expenses	Jan meeting	£ 7.20
Clerk's salary	Dec & Jan	£ 345.28

Receipts since last meeting: None

c. **It was resolved** via email to approve the following expenditure:

Clerk's salary	Feb & Mar	£ 345.28
Clerk's expenses	1.8.19-31.3.2020	£ 45.57
Clerk	Website production	£ 160.00

Expenditure was approved by email to the Clerk by Cllrs John Pattrick, Charlie Wilkins, Helen Calderbank, Yvonne Mumford, Christine Hobbs and Chairman Frank Hobbs.  
Following expenditure as authorised above, end of year balance will stand at £5,133.39.

d. **To consider** donation request from Air Ambulance:

As £250 donation is budgeted for 2020/21, to consider at May meeting.

## 8. See appendix for District Councillor's report

## 9. Website

New domain name: [www.postlingpc.co.uk](http://www.postlingpc.co.uk) Free hosting by HugoFox. Webmaster is the Parish Clerk.  
HugoFox will supply Accessibility Statement when next upgrade of site is complete.  
Clerk would like to thank the parishioners who supplied photographs for the website.  
Coronavirus information from KALC, KCC and Lyminge Newsletter added under Community tab.  
Councillors agreed that photos from the Postling cookbook can be included on the website as a 'Postling Past' page.

## 10. Household Emergency Plan circulated to parishioners by email.

Chairman working on Community Resilience and Emergency Plan, and Clerk is updating Risk Assessment in time for review at the Annual Meeting of the Council, scheduled for 27 May.

## 11. Otterpool Park Housing Needs Survey was carried out by Opinion Research Services (ORS).

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12. The following costs for signage to alert drivers to drive carefully on Sandling Road were considered under the KCC Parish Highways Improvement Plan. All costs would need to be met by the parish:  
    'Village Gateway' roadside signage: £1,314 per sign (based on a nearby parish in 2018)  
    Digital sign (similar to Elham): iro £1,000.  
    These signs are awareness-raising, not enforceable. Feedback from councillors is that such signage is not in keeping with a rural area, would not be value for money as not enforceable, and that chicanes or speed limit signs would be more effective in reducing speed. KCC could be contacted to request a reduction in speed limit.
13. The Kentish Stour Countryside Partnership is working on a project through Natural England to create or restore ponds for Great Crested Newts. One area is a 10km grid square (TR13) which encompasses the rural villages and hamlets north of the M20 from Sellindge to Newington. Postling offers opportunities to create such wildlife ponds.  
    Kentish Stour Countryside Partnership suggest a new pond may help to alleviate localised flooding, as well as being a habitat for amphibians and insects. The scheme is 100% funded by Natural England and comes from mitigation for development.  
    Information to be emailed to parishioners to invite them to respond to Kentish Stour Countryside Partnership direct if interested.
14. Correspondence received - as circulated in weekly email update to Councillors, plus:
  - Folkestone & Hythe District Council Core Strategy Review - Appointment of Planning Inspectors
  - COVID-19 daily updates from NALC.
15. For information
  - In light of the COVID-19 situation, meeting dates are subject to cancellation. The parish council is following guidance from KALC (Kent Association of Local Councils) and NALC (National Association of Local Councils) on protocol for making decisions by email
  - Folkestone and Hythe Green Infrastructure Workshop postponed (Cllr Yvonne Mumford was due to attend)
  - Next scheduled meeting is 27 May.

## Appendix

### 8. Report from District Councillor

All District and County face to face meetings have been cancelled for the time being and legislation is awaited to formalise meetings remotely.

I thought it might be a good idea to give you some initial information on where residents can go for help. The Age UK Hythe & Lyminge Community Hub is now up and running and can offer help or signpost to appropriate agencies; the District Hub can also help with Council services and signpost. Volunteers are also asked to register their interest.

The New Romney and Folkestone Hub details will probably be published on Monday. I hope the information below is helpful -

## Coronavirus

**The District Council has set-up a dedicated helpline (01303 761116) from 9-5pm seven days a week and an email [Covid-19@folkestone-hythe.gov.uk](mailto:Covid-19@folkestone-hythe.gov.uk) to:**

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Receive referrals from KCC – all districts are operating a hub and spoke type model; receive intelligence on aspects of concern from members of the community; provide a signposting facility for information of help and assistance available; and receive offers of volunteering support which we can pass to our local community providers of support.

As Portfolio Holder for Communities I have been very much involved in the setting up of 3 dedicated Hubs at Romney Marsh day Centre in New Romney to cover the Marsh, Age UK Hythe & Lyminge for Hythe and North Downs West and Citizens Advice Bureau for Folkestone & Hawkinge. These will be financed and co-ordinated by the District Council.

Contact details for Age UK Hythe & Lyminge are 01303 269602 or email [covid-19@ageukhl.org.uk](mailto:covid-19@ageukhl.org.uk) which covers North Downs West, is up and running. Please do contact if you need help or know someone who needs help whatever that might be. Volunteers are also required see [www.ageuk.org.uk/hytheandlyminge/get-involved/volunteer](http://www.ageuk.org.uk/hytheandlyminge/get-involved/volunteer)

You can, of course also contact Susan and me direct in the usual way.

Kind regards  
Jenny Hollingsbee

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